

COLORADO TECH CENTER METROPOLITAN DISTRICT AND
COLORADO TECH CENTER METROPOLITAN SUB DISTRICT

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
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NOTICE OF REGULAR MEETING AND AGENDA

DATE: Wednesday, October 23, 2024

TIME: 3:00 p.m.

LOCATION: MS Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmI3OWYzMzctNWFjMy00NDM0LWE4MWMtZDg5MmY1MGUINjhl%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID 860 706 783#:

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Andrew Freeman	President	May, 2025
W. Scott Reichenberg	Secretary/Treasurer	May, 2025
Vacant	Assistant Secretary	May, 2027
Vacant	Assistant Secretary	May 2027
Vacant	Assistant Secretary	May 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the October 25, 2023 regular board meeting (enclosure).

- F. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosures).
- G. Discuss 2025 insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime and authorize membership in the Special District Association for 2025 (enclosure).
 - 1. Consider Approval of Resolution Providing for Directors' Exclusion from Workers Compensation Coverage (enclosure).
- H. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work (enclosures).

II. FINANCIAL MATTERS

- A. Review and ratify approval of previous claims (enclosure).
- B. Review and consider acceptance of June 30, 2024 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Review and consider approval of 2023 Audit (enclosure).
- G. Discuss statutory requirements for an Audit. Consider approval of Engagement Letter with Wipfli to prepare 2024 Audit (to be distributed).
- H. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.

III. LEGAL MATTERS

- A. Legislative Updates (enclosure).
- B. Discuss and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).
- C. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official ("DEO"), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.

IV. MANAGER MATTERS

- A. Consider approval of 2025 Sponsorship with Commuting Solutions (enclosure).
- B. Designate website compliance coordinator.
- C. Ratify website technology accessibility statement (enclosure).
- D. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal (enclosure).
- E. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).

V. DIRECTOR MATTERS

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no remaining regular meetings scheduled for 2024.