

COLORADO TECH CENTER METROPOLITAN DISTRICT
COLORADO TECH CENTER METROPOLITAN SUB-DISTRICT
SPECIAL MEETING AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term Expires:</u>	<u>Next Election:</u>
Scott Reichenberg	President	5/2020	5/2020 (e-2016)
Cyndi Thomas	Secretary	5/2020	5/2020 (e-2016)
Vacant	Treasurer	5/2022	5/2020 (a-2018)
Steve Meyers	Assistant Secretary-Treasurer	5/2022	5/2020 (a-2018)
David Klebba	Director	5/2020	5/2020 (a-2018)

Date: Tuesday, October 22, 2019
Time: 11:00 a.m.
Location: Community Food Shares
650 S. Taylor Ave.
Louisville, CO 80027

1. Call to Order and Approve Agenda
2. Declaration of Quorum/Disclosure of Conflicts of Interest/Director Qualification
3. Administrative & Financial Matters
 - A. Minutes of the 8/26/19 Special Board Meeting (enclosed)
 - B. Review and Consider Acceptance of Unaudited Financial Statements (enclosed)
 - C. Review and Ratify Approval of Prior Claims (enclosed)
 - D. Other
4. Public Hearings to Consider the 2020 Budgets
 - A. Colorado Tech Center Metro District
 - B. Colorado Tech Center Sub-district
5. Discussion, Action and Update Items
 - A. District
 1. Consider Resolution 2019-10-01, Amending 2019 Budget, if Necessary
 2. Consider Resolution 2019-10-02 Adopting the 2020 Budget, Appropriate Expenditures and Certify Mill Levy (enclosed)
 3. Consider Resolution 2019-10-03, 2020 Annual Administrative Matters (enclosed)
 4. Consider 2019 Audit Engagement with Stratagem (enclosed)
 5. Consider Resolution 2019-10-4 Calling for an Election in 2020 (enclosed)
 6. Consider Resolution 2019-10-05, Adopting the Colorado Special District Records Retention Schedule, Appointing an Official Custodian, and Adopting Policies and a fee Schedule for the Handling of Records Requests Under the Colorado Open Records Act (enclosed)
 7. Discuss Website Updates and Consider Resolution 2019,-10-06 Website Posting (enclosed)
 8. Other
 - B. Sub-District
 1. Consider Resolution 2019-10-01 Amending the 2019 Budget, if Necessary
 2. Consider Resolution 2018-10-02, Adopting the 2020 Budget, Appropriate Expenditures and Certify Mill Levy (to be distributed)
 3. Consider Resolution 2019-10-03, 2020 Annual Administrative Matters (enclosed)
 4. Consider Authorizing CLA to Prepare and File 2019 Audit Exemption

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Discussion, Action and Update Items Continued

5. Resolution 2019-10-4, Calling for an Election in 2020 (enclosed)
6. Consider Resolution 2019-10-05 Adopting the Colorado Special District Records Retention Schedule, Appointing an Official Custodian, and Adopting Policies and a fee Schedule for the Handling of Records Requests Under the Colorado Open Records Act (enclosed)
7. Discuss Website Updates and Consider Resolution 2019-10-06, Website Posting (enclosed)
8. Other
- C. Board Appointments and Qualifications
- D. Public Improvements' Update
 1. Traffic Signal
 2. Louisville Corporate Campus
- E. Other

5. Manager's Report
 - A. Update on Lift Station Reimbursement Agreement with City of Louisville (enclosed)
 - B. Other

6. Legal
 - A. Other

7. Board Member Items
 - A. Other

8. Other Business

9. Adjournment

NEXT MEETING DATE & TIME TO BE DETERMINED